



Truro and Area Minor Hockey Association - Policy/Procedure

CATEGORY: ADMINISTRATION	TITLE: GUIDELINES FOR POLICY DECISIONS
POLICY #: 1.0	LAST UPDATE: FEBRUARY 2010 REVIEWED: SEPTEMBER 2019

INTRODUCTION

The TAMHA Board has completed a comprehensive suite of policies and is committed to their application in a consistent, transparent and fair manner. However, it is not possible to anticipate every situation or to formulate a policy direction that will address every possible circumstance. Accordingly, the TAMHA Board is often called upon to address situations which are not clearly addressed in the policy statements or are exceptions to existing policy direction. The following statement is intended to:

- Reinforce our values;
- Highlight the principles which will guide the Board;
- Identify some key considerations when formulating a TAMHA decision, and
- Clarify the process for guidance and direction from Hockey Nova Scotia and Hockey Canada

OUR VALUES

As member of the Association, we value:

- Excellence: high standards in all areas of our organization.
- Integrity: consistent application of our policies and procedures in a fair and transparent manner.
- Trust: a belief that all persons are acting in good faith.
- Respect for the game and for all participants including players, officials, parents, coaches and volunteers.
- Accountability: responsible to the needs of our members.
- Stewardship: maintaining the vision, mission and values of the Association,

GUIDING PRINCIPLES

The Board deliberations and decisions will be guided by the following principles:

- **Players First:** enhanced playing opportunities for players should be facilitated provided that other players are not unduly inconvenienced and there are no substantive negative implications for the division or Association.
- **Optimal Approach:** it is not possible to meet the individual needs of all players, coaches and parents. Programs and opportunities will be optimized to meet the needs of as many members as possible.
- **Transparency:** decisions must be made in a manner which respects Association values and principles.
- **Fairness:** decisions should be reasonable and should not unduly discriminate against any of the Association members.
- **Flexibility:** members must respect that the collective wishes and needs of other members may outweigh their individual wishes and needs.
- **Reasonableness:** a member request should be justifiable and not favour a few at the expense of many others.

KEY CONSIDERATIONS

The TAMHA Board decisions will be guided by the following considerations:

- Is it a "one time" request or a permanent exception to the Association policy?
- What are the assumptions or conditions associated with the request?
- Is the request reasonable/justifiable?
- What are the financial, moral and operational implications to other players, teams or divisions?
- Who could be positively or negatively affected by the decision?
- Do the apparent benefits to members outweigh the possible repercussions?
- Can circumstances be modified to reasonably benefit all members affected by the request?
- Is the request consistent with TAMHA, Hockey Nova Scotia, and Hockey Canada rules and regulations?

SUBMISSIONS TO THE BOARD

Requests to the Executive Committee should:

- Be in writing so that the same set of facts and considerations may be transmitted to all members;
- Address the above-noted questions, at a minimum;
- Include any additional pertinent information which would assist the Board to make an informed decision.

RELATED GUIDELINES:
