



## ***Truro Area Minor Hockey Association***

**TAMHA Board Meeting  
Sunday, August 27<sup>th</sup>, 2023  
8:30 p.m. (MS Teams)**

### ***Agenda***

- 1) Call to Order and Approval of Agenda
- 2) Approval of Previous Minutes (August 13, 2023)
- 3) Business Arising from Previous Minutes
  - a) Tryouts/Committee Update – President
  - b) Perpetual Team Bank Accounts Update - President
- 4) New Business
  - a) Fiscal Policy (40h ice guarantee) – President
  - b) Season Start Dates - President
  - c) New Safety Requirements - President
  - d) Registration Update – Comm. & Tech. Coord.
- 5) Other(s)
- 6) Next Meeting(s): Pre-Season Members' Meeting: **Sunday, Sept. 10<sup>th</sup> at 8:00 p.m. (ZOOM)**  
Regular Monthly Meeting: **TBA**
- 7) Adjournment



## **Truro Area Minor Hockey Association**

**TAMHA Board Meeting  
August 27, 2023  
8:30 p.m. (MS Teams)**

In Attendance: Ryan Butcher (Chair), Jamie Barbour, Andy Bonnell, Josh Burcham, Laurie Burcham, Landon Crowe, Derek Forsyth, Dwayne Frizzell, Carley Gloade, Roy Gouthro, Ashley Hunt, Tanya Jordan, Tricia Lake, Cindy Lewis, Mike Michaud, Misty Rennie, Brad Ritcey

Regrets:

Author of Minutes: Tricia Lake

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1. ***Call to Order and Approval of Agenda***

- Meeting called to order at 8:30 p.m.
- ***Motion*** to approve Agenda, as circulated, by 1<sup>st</sup> VP; seconded by RIC. Motion approved.

2. ***Approval of Previous Minutes (August 13, 2023)***

- ***Motion*** to approve, by U9 Rep; seconded by U11 Rep. Motion approved.

3. ***Business Arising from Previous Minutes***

a. ***Tryouts/Committee Update*** – President

- The Executive, Comm. & Tech. Coord., and Development Coordinator are meeting on Wednesday evening to finalize the schedules. Once finalized, there will be a meeting with the Division Reps.
- Tentative ice dates/times have been booked.
- TAMHA will lose 2-3 weeks of ice at the RECC in December, because of the RECC hosting the World Junior A Challenge 2023.
- U13AAA tryouts will begin September 15<sup>th</sup> and be completed by September 22<sup>nd</sup>. All other divisions/levels will commence tryouts or evaluations on September 22<sup>nd</sup> or 23<sup>rd</sup>.
- The final ice times for U15 AA/A will be delayed due to U15 Major final releases.
- The President has worked with the CEC Hockey Coach to schedule U18 AA/A tryouts.

b. ***Perpetual Team Bank Accounts Update*** – President

- President sent an email to the Community Credit Union regarding the 26 TAMHA teams and the requirement for bank accounts. We will have the ability to allow the Treasurer or President to be a delegate on all accounts. The only annual requirement would be for the new signing authorities to go into the bank each year to provide sample signatures.

4. **New Business**

a. Fiscal Policy (40h ice guarantee) –President

- During the pandemic, TAMHA started refunding teams if they did not receive 40h of ice. President would like to see the policy reviewed/updated now that the pandemic has ended.
- **Action:** Defer to future meeting.

b. Season Start Dates – President

- Sept. 15<sup>th</sup> – U13AAA and U15 Major
- Oct. 2<sup>nd</sup> – TAMHA practices to commence at all levels.
- Oct. 14<sup>th</sup> – League Play commences.
- December – blackout dates at the RECC
- Oct. 4<sup>th</sup> – Deuville’s hoping to open.

c. New Safety Requirements – President

- See *Appendix A: HNS Safety Training Requirements*.
- One member of the coaching staff is required to have CSA Basic First Aid (often called Emergency First Aid), CPR (Level C), and AED certification.
- Cost of training is \$110/person and will be covered by the Association.
- TAMHA will book training.
- If volunteers already have the appropriate certification, they must send their credentials to HNS to be uploaded into their HCR 3.0 profile.

d. Registration Update – Comm. & Tech. Coord.

- Registration opened more than a week ago. As of today, the following registrations have been received:
- Checking Clinic: 31 (limit of 40)
- Goalie Development: 5 (U15 – U18), 16 (U9 – U13)
- Volunteers – 23

Division	Registration Numbers		
	Conditioning (max 60)	Regular Season	Tryouts
U7 (4)		12	
U7 (5)		10	
U7 (6)		24	
U9	30	48	
U11	48	64	43
U13	30	39	AAA – 38 AA/A – 39
U15	22	30	29
U18	5	17	17

- U18 numbers will increase at the last minute.
- **Action:** Comm. & Tech. Coord. to send a reminder to members about program registration closing dates (they are earlier this year).

e. e-Store – President

- TAMHA purchased new Rep jerseys and socks this season. Teams can collect them from the Member Services Coordinator.
- Fundy Textile & Design has created an e-Store for TAMHA, at no cost to us. There will be a wide selection of items at various price points, color options, and logos. There will be a link to the e-Store on TAMHA's website.
- Items can be picked up directly from Fundy Textile & Design.
- Team Managers will be able to order practice jerseys directly from our e-Store.
- The e-Store can also be used as a fundraiser for the Association (e.g., add \$2/garment).
- **Motion** by 1<sup>st</sup> VP to approve a \$2 up charge to each garment on our e-Store as a TAMHA fundraiser. Seconded by Comm. & Tech. Coord. Motion approved.

f. SMHL Update – President

- President attended SMHL AGM on Friday. Questions arose around SMHL's finances.
- President sent an email outlining his concerns with SMHL to HNS. He also asked for the defined purpose of SMHL; that is, is it only a scheduling body? No response has been received.
- Past President and 2<sup>nd</sup> VP shared her past experience and frustrations with SMHL.
- **Action:** SMHL will host another meeting in 2 weeks. President to report back to Board.

5. **Other(s)**

a. C-League Federation Update – Comm. & Tech. Coord.

- Last season we completed a one-year trial with SMHL, who hosted our C-leagues on their site to run the teams through electronic scoring (GrayJay). No information has come from SMHL regarding this season.
- Comm. & Tech. Coord. has had conversations with the other local MHA's about whether we stay with SMHL (and pay them) or create our own Federation League through GrayJay. Cost of our own site would be \$500, or \$100/Association (U9-U18).
- Tatamagouche and Cumberland are in support of us creating our own Federation. Still waiting to hear from SCMHA and WCMHA.

b. Board Member E-mail Accounts Update – 1<sup>st</sup> VP

- Working on email addresses but requires more documentation.
- **Action:** 1<sup>st</sup> VP to contact Secretary to obtain required documentation.

c. RIC Update – RIC

- Ref Clinic scheduled for September 16<sup>th</sup>.
- RIC asked if tryout intersquad games can be entered in GrayJay? Comm. & Tech. Coord. responded that they could, provided he has the details of when/where.
- **Action:** Comm. & Tech. Coord. to advertise Ref Clinic on TAMHA website and FB site.

6. **Next Meetings:**

*Pre-Season Members' Meeting:* **Sunday, September 10<sup>th</sup>, 2023, at 7:00 p.m. (ZOOM) – new time!**  
*Regular Board Meeting:* **Sunday, September 10<sup>th</sup>, 2023, at 8:00 p.m. (ZOOM)**

7. **Adjournment**

- **Motion** to Adjourn by 1<sup>st</sup> VP, seconded by U9 Rep. Motion approved.

Meeting adjourned at 9:21 p.m.

## APPENDIX A: HNS Safety Training Requirements



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As part of our ongoing commitment to prioritize the safety and well-being of our members, the Board of Directors of Hockey Nova Scotia has implemented some important changes.

As announced at the 2023 Hockey Nova Scotia Annual General Meeting in May of 2023, we are introducing a new requirement for all Hockey Nova Scotia volunteers. Over the course of the next three seasons, we will be phasing in a First Aid, CPR, and AED (Automated External Defibrillator) training requirement for volunteers. This implementation will ensure that we equip our members with the necessary skills to provide immediate care in the event of any injury or medical emergency.

### NEW REQUIREMENTS FOR 2023-24 SEASON

During the 2023-24 hockey season, the following will be required:

**U7/U9:** At least one (1) on-ice team volunteer is required to have the [HU-Online Safety Program](#) and CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C), and AED certification. This volunteer must be on the ice at all times, and present for all team events and activities.

**All Other Minor, Female, Junior, and Elite Levels:** All team volunteers (excluding Dressing Room Supervisors) are required to have the [HU-Online Safety Program](#). At least one (1) team volunteer is required to have CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C), and AED certification. This volunteer must be present for all on and off-ice team events and activities.

By the 2025-26 season, all Minor and Female AA and A team volunteers (excluding Dress Room Supervisors) will be required to have CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C), and AED certification.

Please note that your CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C), and AED certification remains effective for use with Hockey Nova Scotia until the conclusion of the hockey year coinciding with its expiration. For example, if your certification expires in 2025, it will be honoured by Hockey Nova Scotia until the end of the 2024-25 season. If your certification expires in 2026, it will be valid with Hockey Nova Scotia until the end of the 2025-26 season.

### HOW TO SUBMIT YOUR CERTIFICATION

Once completed, the HU-Online Safety Program will be reflected on your Hockey Canada Registry (HCR) account.

However, all CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C),



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and AED certificates must be sent to [info@hockeynovascotia.ca](mailto:info@hockeynovascotia.ca). In your email, please include your full name, hockey association, and date of birth.

#### FINDING A CSA BASIC (EMERGENCY) FIRST AID, CPR (LEVEL C), AND AED PROGRAM NEAR YOU

We understand that various workplaces in Canada already require First Aid, CPR, and AED certified employees for ensuring immediate response during emergencies, and we believe that this standard should be upheld in our hockey community as well. These life-saving skills can make a significant difference when faced with unexpected situations on and off the ice.

To facilitate the process of obtaining the required certification, we encourage each Hockey Association (HA) to collaborate with a local service provider that specializes in offering First Aid, CPR, and AED training programs. We have compiled a list of some potential providers below. Please note there are several qualified independent providers across the province.

- **St. John Ambulance:** [https://www.sja.ca/en?qclid=Cj0KCQjwiIOMBhDjARIsAP6YhSUFsTMOFqzB3ezeUqbacbpQ6HMz723CXVwFRvhnzcckhFUP\\_Kw0elaAvGxEALw\\_wcB](https://www.sja.ca/en?qclid=Cj0KCQjwiIOMBhDjARIsAP6YhSUFsTMOFqzB3ezeUqbacbpQ6HMz723CXVwFRvhnzcckhFUP_Kw0elaAvGxEALw_wcB)
- **Priority First Aid:** [https://priorityfirstaid.ca/?qclid=Cj0KCQjwiIOMBhDjARIsAP6YhSXJMRcm12KrO6joVi8dQ3bTvF3TU4ij7G9-2se8YJJSYvTu6RyU6M4aAqWhEALw\\_wcB](https://priorityfirstaid.ca/?qclid=Cj0KCQjwiIOMBhDjARIsAP6YhSXJMRcm12KrO6joVi8dQ3bTvF3TU4ij7G9-2se8YJJSYvTu6RyU6M4aAqWhEALw_wcB)
- **Canadian Red Cross:** <https://www.redcross.ca/in-your-community/nova-scotia/first-aid-and-cpr#:~:text=Canadian%20Red%20Cross%20First%20Aid.find%20training%20in%20your%20area>
- **Lifeshield:** <https://lifeshield.ca/course-list/>
- **Commissionaires:** <https://commissionaires.ca/en/courses/emergency-first-aid-cpr-aed-level-a-c/>

Please ensure that the training program includes CSA Basic First Aid (often called Emergency First Aid by providers), CPR (Level C), and AED certification as the *minimum requirement*. The service provider will work closely with your Hockey Association to customize the training to meet the specific health and safety needs of your respective teams.

Training programs are available in various formats, such as in-person sessions over a weekend or multiple evening sessions, as well as online content to accommodate different schedules and



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preferences.

We want to emphasize that these changes are being made with your safety in mind. By ensuring that all our members are equipped with these vital skills, we are taking a proactive approach to handle any medical emergencies that may arise during our hockey activities.

Thank you for your cooperation in implementing these important changes. Together, we can create a safer on-ice environment for everyone on the ice in Nova Scotia.